

Pennine Lancashire

**PENNINE LANCS BUILDING CONTROL COMMITTEE**  
Meeting  
Burnley Town Hall  
Tuesday, 31st October, 2017 @ 4.30 pm

**AGENDA**

Item No.	Issue	Notes	Page No.
1.	<b>Welcome and Apologies</b>	To welcome attendees to the meeting and receive any apologies for absence	
2.	<b>Minutes</b>	To approve as a correct record the Minutes of the last meeting held on 5 <sup>th</sup> September 2017 (enclosed)	5 - 6
3.	<b>Additional Items of Business</b>	To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.	
4.	<b>Declarations of Interest</b>	To receive any declarations of interest – if you declare an interest you should complete the appropriate form (available from the Committee Secretary) and, if necessary, seek advice on whether you can speak or vote on the item in question.	

5.	<b>Exclusion of the Public</b>	To determine which items, if any, the public are to be excluded from the meeting.	
6.	<b>Public Question Time</b>	To consider questions or statements received in writing from Members of the public by 4.00pm on the day before the meeting, on any issue within the remit of the Joint Committee	
7.	<b>Questions by Non Executive Members</b>	To consider questions or statements received in writing from Non-Executive Members by 4.00pm on the day before the meeting, on any issue within the remit of the Joint Committee	
8.	<b>Budget and Income Monitoring</b>	To provide the Joint Committee with Pennine Lancs. Building Control 2017/18 fee income monitoring information for the financial period April to September 2017/18 (report enclosed)	7 - 10
9.	<b>Performance Monitoring</b>	To provide the Joint Committee with performance monitoring information updated to include period August – September 2017 (report enclosed)	11 - 24
10.	<b>Scale of Charges</b>	To annually review the current 2017/18 published Scheme of Building Regulation charges in accordance with each Partner Authorities timetable for reviewing their respective Corporate Fees and Charges (report enclosed)	25 - 46
<u>Membership</u>		<u>Published</u>	

Pennine Lancs Building Control service is managed and controlled by Blackburn with Darwen and Burnley Borough Councils



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Councillor John Harbour  
Councillor Mohammed Ishtiaq  
(substitute -for information only)

Monday, 23 October 2017

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